

## CHW advisory board meeting minutes

January 7, 2016; 11am-12pm; UDOH, Cannon Bldg. Rm 128

***In attendance:*** Anna Guymon, Vicky Fuentes, Yehemy Zavala Orozco, Pat Eisenman, Shay Bilinski, Jennifer Puder, Tiffany Brinton, Trent Casper, Deanna Camell, Marian Edmonds-Allen, Rylee Curtis, Brittany Guerra, Heather Sarin, Brenda Ralls, Kelli Peterson, Lhaksham Choedon, Levi Webb, Jessica Strong, Joyce Kim, Sara Carbajal-Salisbury, Tracey Altman (P), Leo Nieto (P), Sarene Brooks (P), Jenna Seeley(P), Allie Miraglia(P), Jesse Bush(P), Sunny Hayes(P), Jenifer Loyd(P), Starr Stratford(P), Anjelica Nash(P), Melissa Zito(P)

\*(P)=By phone

### 1. Introductions

### 2. Workgroup report outs

#### a. Evaluation workgroup report:

- i. Subgroup working on pulling information on success of CHW and ROI in other states. Pulling it into specific data to gather in Utah
- ii. Are developing a grid (pg 4 of handout) of what data to gather for ROI
  1. Peer support services idea from Rylee (contact Mary Joe McMillan)
  2. VA population group idea from Missouri – could be included in data collection
- iii. Will pull together initial draft of a business case when they meet tomorrow

#### b. Sustainable Finance workgroup report:

- i. Met in November – gave update on advisory board meeting
- ii. Found good article on what other states are doing on financing around CHW, split it up and are reporting on it in next meeting
  1. Short term and long term funding mechanisms, as well as Medicaid
  2. Want to work closely with Intermountain RFP awardee (UPHA and AUCH) to make sure to coordinate efforts
  3. Getting insight on Medicaid from Contact in Medicaid
- iii. Reaching out to other agencies to join our group
- iv. Shay (American Cancer Society) suggestion to consider Indian health services, CMS tribal representative – working on financing as well. Consider Melissa Zito to join as well.

#### c. Workforce Development workgroup report:

- i. Changed from Dustin to Yehemy and Pat as leadership
- ii. Developed rubric to evaluate existing CHW curriculums
- iii. Evaluating UPenn and Washington State CHW training curriculums – strengths and weaknesses. Will look at Oregon and New Mexico trainings as well.
- iv. Wont adopt either, will take a blend of them. Will add certain things that felt were missing, including
  1. Addressing self-care, reduce burn out for the profession
  2. Making sure not to tell CHWs what to do, empower them. Teach through modeling

3. Make sure provide a training that is flexible so can meet the needs of volunteer to career CHW
- v. Question: how will training be administered?
  1. UPENN recruits and selects who they train, and pay them to do certification = excellent retention rates. Want to avoid constant turn over.
  2. Will have approved training curriculum to highlight at UPHA conference. Make it available through UPHA. (have to figure out logistics for who would hire trainers for training. UPENN has a variety of trainers with a variety of experience – would like to model that probably as well)
  3. UPHA CHW SPIG – home for CHWs in Utah
  4. Organizations would hire and then CHW would go through training
  5. Training covers core competencies identified from Carl Rush
  6. For volunteers as well (Missouri provided scholarships to all basic trainings for CHWs, so this could be an idea) Want to make sure to remove barriers to attending training as possible.
  7. Training certification – basic and continuing education topics, richer discussion with CHWs who have actually worked with clients. Consider career advancement opportunities – supplemental modular training beneficial to career advancement opportunities.
    - a. Barrier: money for certification, barriers of immigration status, will this be available to all?
  8. Be careful about us vs. them, competition in training levels.
    - a. Take a look at membership and make sure to include CBOs.
    - b. Approach communities to see where gaps exist, barriers to healthcare.
    - c. Through conference and media, can get more at the table

### **3. Utah CHW Broad-Based Coalition Infrastructure discussion**

- a. Draft of charter - To create sustainability for the group – keep wheels moving forward
  - b. Please review document, especially pg. 2 to talk about what the CHW broad-based coalition is and does, what the advisory board looks like, purpose of different work groups, pg. 3 organizational chart. Support UPHA special interest group as home for CHWs in Utah
  - c. Look for Secretary for meeting, if interested contact co-chairs
  - d. General membership defined on pg. 5
  - e. Meetings scheduled out – will be on internal website, along with other orientation materials, meeting minutes, etc. – transparency of efforts.
  - f. Election piece – needs some work – pg. 7, please review and provide feedback
  - g. Consensus process – being as inclusive as possible and still moving forward, how do we achieve agreement? This is a model from the U on strategic planning sessions
  - h. Want to get the infrastructure nailed down asap so can move forward
  - i. Pg. 8 – draft vision statements, please provide feedback on this vision.
4. UPHA pre-conference committee meeting on January 13th at UDOH.