

CHW Occupational Definition and Workforce Development Meeting Notes  
10/26/15, 10am, UDOH 129

- Welcome
- Introductions: Catherine (Beaver LHD), Morgan (Tooele), Dustin Jones, Leann Johnston (University of Utah), Pat Eisenman (University of Utah), Yehemy (Comunidades Unidas), McKell Druiry (UDOH), Anna Guyman (UDOH), Jessica Strong (IHC), Susan Fox (GHHI), Jeanette Vialta, Blanca Buchanan (Molina)
- Goal for this meeting:
  - CHW definition
  - CHW goals for Utah
  - Set monthly date, time, and location for meetings
- CHW definition discussion
  - Issue – will we have scales to cover all types of CHWs in Utah? National definition gives latitude
  - ACA definition? Navigators vs. ACAs vs. CHWs and how they relate
  - Community connectors, patient navigators – some organizations are going to want to keep calling CHWs what they called them before, so push back for new definition
  - APA definition of CHWs – started with this definition and then tweaked it to better fit Utah CHW landscape
  - Add list of names of other CHW titles so that public, CHWs, and employers have a better idea of what a CHW is in Utah.
  - Put line about training and education level of CHWs underneath definition of CHWs, but not in definition
  - “lay worker” included in definition? Want to make it clear that to be a CHW, must complete certain trainings, so did not include this term.
- What is ultimate goal of the CHW advisory board group
  - Define terminology/definition and develop CHW training
  - Gain recognition by legislature and state of Utah for CHWs
- CHW Curriculum Discussions
  - CHW curriculum – make sure to translate it into other languages to be more accessible
  - Make sure it will be possible for CHWs to use this training to move forward if they choose to further education
- From group discussion, finalized a CHW definition rough draft. Will bring to next CHW advisory board meeting for their review and feedback, and will plan to have CHW definition finalized by next meeting, or end of the year
- Dustin will email out the CHW definition rough draft discussed today. Email suggestions for change to CHW definition within next two weeks (before next CHW advisory board meeting).
- Next meeting will be:
  - Nov. 23<sup>rd</sup> at 10am
  - Dec. 14<sup>th</sup> at 10am

- Second Monday of every month from here out until we decide to move to every other month
- At this time, meetings will be at UDOH. As move forward, can move meeting location if group decides to. Will make sure that no matter where the meeting is, there will be call-in teleconference option available.
- Future agenda will include finalizing CHW definition from CHW advisory board feedback, and determining a definition for this work group to help with the infrastructure for the CHW work in Utah.